



DEPARTMENT OF EDUCATION

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To: Technology Education Teachers
From: Mike Fitzgerald, TSA State Advisor
Subject: TSA Middle School Leadership Conference – October 30, 2012
Date: September 14, 2012

The 2012 Delaware Technology Student Association (TSA), Family, Career and Community Leaders of America (FCCLA), and Business Professionals of America (BPA) **Joint Fall Leadership Conference** will be **Tuesday, October 30, 2012**, 9 a.m. – 3 p.m. (registration beginning at 8 a.m.) at the Sheraton, 1570 North DuPont Highway, Dover, Delaware. The State Officers from both organizations have planned an informative and exciting day with individual and team building leadership sessions presented by FOCUS Training, LLC.

FOCUS Training representatives will provide interactive, hands-on, and results-driven workshops that will help students develop leadership skills in all aspects of their lives. **This year's format will require all participants to be in attendance until 3 p.m.** Please make arrangements for your delegation to stay until that time.

FOCUS workshops are all activity based; therefore, the *dress code* for this conference is **TSA Business Casual**. The State Officers ask that participants dress in slacks or khaki pants, knee-length (or longer) skirts, collared or acceptable business shirts/blouses, and closed-toed shoes. Participants should not wear denim, shorts, hats, t-shirts, low-cut shirts, sneakers, sandals, or flip-flops.

Registration is **\$30.00** per student and advisor. This fee includes all training activities, materials, and lunch for each participant. Each chapter may register up to **eight student leaders**. Please note that student workshop attendance is *mandatory* during the conference. Advisors are also required to attend the workshops to aid in facilitation. Your assistance is greatly appreciated.

Enclosed you will find the: 1) flyer; 2) permission, photo and medical release forms; 3) school registration form; 4) sign-off form; and 5) charity links information. A copy of your **registration and fees** are due in the state office by **October 3, 2012**. Should you have any questions, please feel free to contact me at 857-3320 or mfitzgerald@doe.k12.de.us. Thank you for your continued support!

MF:hcyj
Enclosures:

Flyer
Parent/Guardian Permission Slip
Photo Release Form
Medical Release Form
Registration Form
Sign-Off Form
Charity Drive Instructions