



## Meeting Minutes

John W. Collette Education Resource Center  
35 Commerce Way  
Dover, DE 19904  
December 10th, 2015 | 5:00-7:00 pm

**Secretary:** Sherry Kumar

The December Business meeting started at 5:35 pm. President Michael Canning called the meeting to order. Katheryn Hartley led the assembly to the Pledge of Allegiance and attendance was taken by the Secretary. All officers were present and in their places. Advisors Mr. Fitzgerald and Mr. Medved were present. Guests included management team members Ms. Sclesky, and Ms. Zeman, Ex officio Ashish Bachavala and Mary Beth Robbins, and the Lake Forest High School Chapter officers.

The rules were suspended and was voted for unanimously.

Secretary Sherry Kumar reported and shared the minutes from the previous meeting.

The Treasurer's Report was given by Connor Wagaman.

Committee Reports were given next:

- Chair Kiran Manisubbu gave the report for the Communication Committee and there were no changes made.
- Chair Katheryn Hartley delivered the report for the Service Committee. Discussion led to the November service project
- Chair Connor Wagaman presented the report for the Leadership Committee and discussion led to the creation of invitations for the Winter Leadership Lunch and continuing chapter outreach.
- Chair Mary Beth Robbins gave the report for the Special Reports Committee and discussion led to the full-length display banner made by Ashish
  - For the judges gift, we will give black notebooks embroidered with the TSA logo and pens.

We went into Old Business:

- The Winter Leadership Lunch has been rescheduled to January 23rd and invitations were handed out at the Fall Leadership Conference. The date for RSVP should be January 15th, with regular reminders by emailing advisors

Next we went into New Business:

- First was the Invention Convention Planning at Hagley Museum, scheduled for January 18th.
- Second, the state advisors decided to not set up a bank account for ACS. It was suggested to have an ACS page online so that chapters can donate
- Next topic is to set up a time for the weekly phone call for the state officers
- Next item of business will be the write-ups for the last three service projects, which still need to be written and completed
- Finally, our gift exchange will be held during the January Business Meeting

In the Advisor's Report, formatting of committee reports are much better than they were last time, but there are still some issues. Many items, including awards, have been ordered and most paperwork has been done. We will have an advisor's meeting in January (in which officers will not be present, unless they want to be there) and then we will have a separate meeting for the officers, scheduled for January 5th. Additionally, during the summer, we

talked about having a conference in which TSA competitors will come and discuss their plans for events, and this will be discussed in the January Meeting.

Announcements: Upcoming events include the upcoming January Business Meeting, the Winter Leadership Lunch, and Invention Convention.

The officers stated the TSA Creed and all those in attendance stated the TSA Motto.

The meeting adjourned at approximately 7:02 pm.

Prepared by: Sherry Kumar, Delaware TSA Secretary